



BENSALEM TOWNSHIP

Building and Planning Department

Office 215-633-3644 • Fax 215-633-3753

2400 Byberry Road • Bensalem PA 19020

TEMPORARY PERMIT APPLICATION FOR SPECIAL EVENTS

Permit No.: _____

Date: _____

Owner Information	Name _____ Address _____ Phone _____ <div style="display: flex; justify-content: space-between;"> Owner's Signature _____ Date _____ </div>		
Event Description	_____ _____ _____ _____		
Applicant Information	Name _____ Address _____ Phone _____ <div style="display: flex; justify-content: space-between;"> Applicant's Signature _____ Date _____ </div>		
Property Location of Event	Address _____ Tax Parcel No. _____ _____		
Local Contact Information	Name _____ Address _____ Phone _____ _____		
Dates of Event	Starting Date _____ Ending Date _____ _____		
Additional Information	<ul style="list-style-type: none"> ▪ Police/Public Safety Department Special Events application MUST also be filed along with this application. It is a separate application and is a requirement for all events. Questions regarding their application should be directed to Susan Reigg 215-633-3711. ▪ Applications should be submitted 10 days in advance of event. ▪ All fees, insurance and performance bond requirements are due at the time of submission of this application. Bonds and insurance requirements must be in accordance with the Code of the Township of Bensalem Chapter 56. 		
APPROVALS	NAME	TITLE	DATE
<input type="checkbox"/> YES <input type="checkbox"/> NO		<i>Zoning Officer</i>	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<i>Building Inspector</i>	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<i>Electrical Inspector</i>	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<i>Fire Inspector</i>	
FOR B & P USE ONLY	Check #:	Amount: \$	
	Township of Bensalem	Dept. of Building & Planning	