



BENSALEM TOWNSHIP

Building and Planning Department
 2400 Byberry Road Bensalem, PA 19020
 215-633-3644 • Fax 215-633-3753

Permit No.	
Date:	
Fee:	

CONVEYANCE of OWNERSHIP ONLY APPLICATION

**CONVEYANCE CERTIFICATES EXPIRE IN 30 DAYS FROM DATE OF ISSUE
 NEW OWNER SHALL APPLY FOR A USE & OCCUPANCY PERMIT PRIOR TO EXPIRATION DATE**

<u>CURRENT PROPERTY OWNER</u>		<u>BUYER INFORMATION</u>	
NAME	_____	_____	_____
ADDRESS	_____	_____	_____
PHONE NO.	_____	_____	_____
<u>SELLER'S AGENT</u>		<u>BUYER'S AGENT</u>	
NAME	_____	_____	_____
ADDRESS	_____	_____	_____
PHONE NO.	_____	_____	_____
SETTLEMENT DATE: _____			
EMAIL ADDRESS FOR CERTIFICATE: _____			

SITE INFORMATION

LOCATION OF SUBJECT PROPERTY: _____	
TAX PARCEL NUMBER: _____	
UNIT TYPE: <input type="checkbox"/> MULTI-FAMILY UNIT <input type="checkbox"/> SINGLE-FAMILY DWELLING <input type="checkbox"/> CONDOMINIUM <input type="checkbox"/> MOBILE HOME <input type="checkbox"/> MODULAR HOME	<p><u>IMPORTANT - REQUIRED WITH SUBMISSION</u></p> <p><u>NOTARIZED</u> letter from BUYER affirming their purchase "AS IS" and acknowledging "NO OCCUPANCY" until a valid Use & Occupancy permit has been issued.</p> <p>Bensalem Township Certificates of Occupancy are <u>still</u> required. The Township will issue said certificate upon receipt of the following:</p> <ol style="list-style-type: none"> Certificate issued by an approved electrical underwriter indicating that the electrical service panel has been inspected and complies with the then current National Electrical Code. See list of approved electrical underwriters below. Maintenance certificate issued by a duly licensed mechanical contractor indicating that the heating system has been inspected and is in good working condition. Certificate issued by a duly licensed chimney sweep indicating that the chimney/flue/vent has been inspected and is functioning properly. NFPA 211 Level II certification required.
APPROVED ELECTRICAL UNDERWRITERS	
Code Inspections	215-672-9400
First PA Inspections	215-674-2355
Middle Atlantic Electrical Insp	215-322-2626
Middle Department Insp Agency	215-244-1919
United Inspection Agency	215-542-9977
Grill 1 Inspections	215-364-5758

Approved by: _____

Signature

Date

A SIGNED COPY OF THIS APPLICATION IS REQUIRED PRIOR TO ISSUANCE OF PERMIT.