



BENSALEM TOWNSHIP

Building and Planning Department
 2400 Byberry Road Bensalem, PA 19020
 215-633-3644 • Fax 215-633-3753

Permit No.	
Date:	
Fee:	\$75.00

CONVEYANCE of OWNERSHIP ONLY APPLICATION

**CONVEYANCE CERTIFICATES EXPIRE IN 30 DAYS FROM DATE OF ISSUE
 NEW OWNER SHALL APPLY FOR A USE & OCCUPANCY PERMIT PRIOR TO EXPIRATION DATE**

<u>CURRENT PROPERTY OWNER</u>	<u>BUYER INFORMATION</u>
NAME _____	NAME _____
ADDRESS _____	ADDRESS _____
PHONE NO. _____	PHONE NO. _____
<u>SELLER'S AGENT</u>	<u>BUYER'S AGENT</u>
NAME _____	NAME _____
ADDRESS _____	ADDRESS _____
PHONE NO. _____	PHONE NO. _____
SETTLEMENT DATE: _____	
EMAIL ADDRESS FOR CERTIFICATE: _____	

SITE INFORMATION

LOCATION OF SUBJECT PROPERTY: _____

TAX PARCEL NUMBER: _____

UNIT TYPE: MULTI-FAMILY UNIT
 SINGLE-FAMILY DWELLING
 CONDOMINIUM
 MOBILE HOME
 MODULAR HOME

IMPORTANT - REQUIRED WITH SUBMISSION
NOTARIZED letter from **BUYER** affirming their purchase "AS IS" and acknowledging "NO OCCUPANCY" until a valid Use & Occupancy permit has been issued.

APPROVED ELECTRICAL UNDERWRITERS

Code Inspections	215-672-9400
First PA Inspections	215-674-2355
Middle Atlantic Electrical Insp	215-322-2626
Middle Department Insp Agency	215-244-1919
United Inspection Agency	215-542-9977
Grill 1 Inspections	215-694-6525
A-1 Electric	215-965-1599

Bensalem Township Certificates of Occupancy are still required. The Township will issue said certificate upon receipt of the following:

1. Certificate issued by an approved electrical underwriter indicating that the **electrical service panel** has been inspected and complies with the then current National Electrical Code. See list of approved electrical underwriters below.
2. Maintenance certificate issued by a duly licensed mechanical contractor indicating that the **heating system** has been inspected and is in good working condition.
3. Certificate issued by a duly licensed chimney sweep indicating that the **chimney/flue/vent** has been inspected and is functioning properly. **NFPA 211 Level II** certification required.